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### **MAGGSOSA CONSTITUTION AMENDMENT**

### PREAMBLE

We the ex-students of Government Grammar School Mamfe conscious of:

- The fact that grammar school Mamfe was created in 1969 by the government of Cameroon with the aim of giving the Cameroonian youths a befitting educational background to enable them to pursue their educational career to greater heights,
- Our common destiny and responsibility to foster unity, peace, progress and harmony among the ex-students,
- The satisfactory contributions the ex-students of the college are from time to time making towards the national reconstruction and development, and
- Mindful of the provision of law No. 90/53 of the 19th December 1990 governing the formation of association and as shall be eventually modified or implemented,

Hereby form an association of ex-students to be known hereinafter as MAMFE GOVERNMENT GRAMMAR SCHOOL OLD STUDENT'S ASSOCIATION abbreviated MAGGSOSA. Deleted: A We pledge to abide by the following constitution as governance in all our activities.

### CHAPTER 1: NAME, MOTTO, OBJECTIVES AND PRINCIPLES

# Article 1: Name

The name of the association shall be MAMFE GOVERNMENT GRAMMAR SCHOOL OLD STUDENTS' ASSOCIATION hereinafter referred to as MAGGSOSA.

# Article 2: Motto

The MOTTO of the association shall be KNOWLEDGE and SERVICE

# Article 3: Objectives

The association shall have the following objectives:

- 1. To foster a spirit of solidarity between and among members.
- 2. To assist, within the means of the association, in the moral, academic and material development of the school.

# Article 4: Principles

The association shall act in accordance with the following principles:

- 1. The association shall be non-partisan.
- All members shall be equal in seeking a right to vote, a right to hold any office of the association (be it elective or appointive) provided that the right of equity may <u>not</u> be tampered by any rule herein provided and relating to financial misfeasance;
- The transactions of the association shall be carried out on a gentlemanly basis provided that where the chapter on sanction so provides, legal action may be taken against a defaulting member or group of defaulting members.

### Article 5: Seat of Office

- 1. The permanent headquarters of the Association shall be the premises of the Government High School Mamfe Town.
- The <u>corresponding</u> addresses of the Association shall be that of the President General, the <u>Secretary General</u>, the <u>Treasurer</u>, and the <u>Financial Secretary</u> to whom the relevant correspondences shall be addressed.

### **CHAPTER 2: MEMBERSHIP AND MEMBERSHIP DUES**

### Article 6: Membership

- 1. Membership in MAGGSOSA shall depend on attendance at meetings, payment of prescribed fees and dues, and participation in MAGGSOSA activities.
- Any ex-student of the school shall become a member upon payment of a registration fee of One Thousand Francs, to the national treasurer. Nobody shall be a member of the national body if he/she has not duly registered with a Chapter / Batch and paid the yearly dues of Five Thousand Francs.
- 3. A member shall be considered an active member if he/she has discharged his/her financial obligation to the National Treasury and is not owing more than one year of financial dues to his/her chapter.

# Article 7: Loss of Membership.

1. Membership shall be lost through voluntary withdrawal, dismissal by the General Assembly for gross misconduct or death.

Commented [NA1]: Reinserted – without this reinsertion correspondence, for example addressed to the attention of the Treasurer will have to be routed through the President for onward transmission. This creates an unnecessary bottleneck in communication. This is a risk especially for time sensitive correspondences. Additionally it puts too much power in the hands of the president.

**Commented [NA2]:** added article based on dec 5, 2021 forum comment: "Please may I remind all Registered Members that paying 1000frs (as we all did in Buea in 2020) is not enough for members to contribute 5000frs in situations like this."

**Commented [NA3]:** This clause is prohibitive for those active members in inactive batches/branches and for members who are in areas where there are no branches and in the worst case that member is the only one left in his/her class.

Alex Enga: good proposal

I suggest removing the highlighted clause from the article. Then in the article that addresses membership due payments the proper text can entered to address your proposition.

The association may expel a member for good cause. Good cause includes, but is not limited to conduct that is in violation of the constitution.

# Article 8: Membership Dues

- 1. Membership dues shall be used to support the running of the association.
- 2. The National Executive may propose annual membership dues, but they must be approved by the General Assembly for implementation.
- A Chapter or Branch may elect to increase membership dues for its members above the determined values (of 2 above). The proportional allocation of membership dues shall not be affected by such an increase.
- 4. Paid dues shall be collected and recorded at the Branch/Chapter level for onward transmission to the National Treasury no later than April 15 of the Calendar year.
- Active members whose branches/batches are inactive or are in situations/areas where belong to a branch/catch is not possible shall register and/or pay their dues directly to the National Treasury.
- Batches /Chapters may establish a payment schedule of annual membership dues for its members in a manner that ensures timely transmission of dues to the National Treasury.
- Members shall have all of the benefits and privileges of membership, including the right to vote, participate in meetings and all activities of the association.
- 8. Members shall be eligible for appointment to committees and to hold office in accordance with the constitution of this association.

### Article 9: Non-Payment of Dues

- 1. Chapters or Batches whose dues have not been received for at most one year shall be declared delinquent and not in good standing
- 2. Good standing shall be restored only after payments are made and are current.

# **CHAPTER 3: GOVERNANCE**

# Article 10: The Association

The exclusion and ultimate control of the affairs of the Association shall be vested in its active individual members and shall be exercised, subject to the control of said members, by the Board of Trustees.

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**Commented [NA4]:** Felicia Bate: Supported, it should be handled at branch level.

Bela Ivo: Like the previous suggestions I support the fact that funerals be handle by the batch and branch to which the concern belong following their bylaws.

Tabod Charles: The only hindrance here is that some chapters, branches or batches may only have very few active members; meanwhile the deceased is quite active and upto date at the national level.

Commented [NA5]: Njiforti Hanson: Some chapters are inactive. My suggestion is that those in inactive Chapters register directly with the treasurer.

# Article 11: Elected Officers

- 1= President General
- 2= Vice President (2)
- 3= Secretary General & Vice
- 4= Treasurer
- 5= Financial Secretary & Vice
- 6= Public Relations Officers (2)
- 7= Organizing Secretary (3)
- 8= Communication Secretary & Vice
- 9= Project Officers (03)

### Article 12: Non-elective Officers

-Auditors

-Advisers

# Article 13: Mandates of Executive Officials.

The members of the National Executive shall be elected for a three (3) year term of office renewable once during a General Assembly session in accordance with the dictates of the Electoral Committee.

# Article 14: Vacancy of Office

- 1. Vacancy of an office may come as a result of death, resignation, or disability.
- 2. Where any office of the National Executive becomes vacant or the officer is unable to carry out the duties of his/her office due to incapacity, resignation or removal from office, an appointee from the National Executive shall assume the office in the interim, until by-elections are conducted at a National Convention or General Assembly session to fill the vacant office.

### Article 15: Financial Obligations

- 1. The Financial year of the Association shall begin on January 1 and end on December 31 of the same Calendar year.
- 2. Each ex-student shall be required to pay a once-off registration fee of one thousand francs (1000frs) for membership
- For any AGM, each member will pay a participation fee of five thousand francs (5000frs) to the National Treasury through the chapter or batch which will later be sent to the chapter or batch hosting the AGM.

- 4. Project levies would be determined in the General Assembly and members will be expected to pay.
- The national Executive shall acknowledge the appointment/Promotion of MAGGSOSANS to 'HIGHER OFFICE' for Members with good financial standing.

### Article 16: Death of a member

- 1. In the event of the death of an active member, all other members shall participate in the funeral.
- All members shall pay a sum of 5000 FRS (five thousand francs) through their chapters or batches. 70% of the amount collected shall be given to the bereaved family and 30% to the bereaved chapter or batch for entertainment of members
- 3. The death celebration of a member shall be handled at, and by the chapter/batch to which the deceased was actively registered.
- <u>4.</u> In the event of the death of a member, <u>the Branch/Chapter of the deceased member</u> <u>shall send an</u> obituary or notice of death to the National Executive and posted on the official MAGGSOSA communication channels.
- Because an active member at the national may be from a dormant batch/branch, or may be in areas or situations where it is not possible to belong to a batch/branch the National Excecutive shall vote on sum be handed to the bereaved family.

# Article 17: Compassionate Assistance

The association shall respond to the compassionate need of the member (s) in time of ill health and other social mishaps through the Chapters/Batches.

N.B. Batch meetings are highly encouraged but all batch members should belong to chapters.

### Article 17a : Indebtedness and Liability

- The Association shall not be responsible for indebtedness or obligations of any of the Batches/Branches, their Officers, or their Agents.
- 2. The President shall be authorized to make expenditures or obligations not to exceed twenty five thousand (25,000) CFA without prior approval of the Board of Trustees.
- 3. All expenditures shall be approved budget items and/or expenditures authorized by the Board of Trustees, in session.

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**Commented [NA6]:** What constitutes higher office? what is the form of acknowledgment?

Commented [NA7R6]: Contribution: This may be good for branches to have in their bylaws, and should not be a part of the constitution.

**Commented [NA8]:** "All"....."shall"....."participate" Define the form of participation. How do you enforce that participation? What is the penalty for non compliance?

**Commented [NA9R8]:** forum: should be removed from this article should be removed.

**Commented [NA10]:** An analytic careful thought, void of emotions, should be given to the practical implementation and enforcement of this article.

\* Additionally, through who or what channel, shall the 70% and 30% reach the respective destinations.

The practical enforncement of this article is not feasible, and should be removed or tabled for future discussion. Its adoption at this time is not recommended.

**Commented [NA11R10]:** forum: agree, it should be deleted. Supported by Agborbechem Peter: "5,000 frs contributed by about 1000 members will be much money. If the constitution has not yet been adopted....see 16.3"

**Commented [NA12]:** Delete 1 and 2 based on suggestions from the forum.

**Commented [NA13]:** Agborbechem Peter: then i propose that contributions for funerals should be done by the branch and batch that the person belongs depending on their constitutions. See article 16.3

**Commented [NA14]:** This addition places the responsibility of reporting on the branch, otherwise who is to do the reporting? It properly alligns with article 16.3.

Deleted: an

#### Deleted: shall be reported

**Commented [NA15]:** Bela Ivo: But because a very active member at the national may be from a dormant batch/branch,I therefore suggest that,for each such funeral while the branch/batch take her responsibility,the national level,vote a fixed sum for all these situations to be handed to the bereaved family. Fortunately enough the constitution is yet to be adopted so this could be considered as a clause in that section if found worthy of consideration. 4. No Local Chapter, Officer or member of this Association shall have the authority or power to impose or incur financial liability on the part of the Association.

# **CHAPTER 5: ORGANS OF THE ASSOCIATION**

# Organs

The principal Organs of the Association shall be

- 1. The General Assembly
- 2. The National convention
- 3. The National executive
- <u>4.</u> Chapter/Batches
- 5. MAGGSOSA Alumni Fund

### Article 18: General Assembly Meetings.

- Any General meeting of the ex-students holding anywhere within the national territory to which all active members of the association are entitled to attend shall be referred to as the General Assembly of the Association
- 2. The primary purpose of the General Assembly Meeting shall be to update members on the state of the association, conduct/enact its business and shall comply with the constitutional requirements of the Association.
- 3. A Proposed agenda of the meeting shall be <u>published no later than 90 days to the scheduled</u> <u>date of the meeting.</u>
- 4. The General Assembly meeting shall be held in the last weekend of November.
- 5. Attendance to General Assembly Meetings is compulsory for all members in the national territory and members in the diaspora may participate via phone, video conferences, other electronic channels or a combination of appropriate channels as decided by the National Executive or General Assembly or the parties convening the meeting.
- 6. Remote participation in a meeting held by video conference, telephone call etc shall constitute presence of that person at the meeting.
- 7. A simple majority vote of members in attendance shall be required for the passage of an amendment or motion or adoption of a resolution.
- Any member who at the time of a General Assembly <u>Meeting</u> is active shall have a right to attend and form part of the General Assembly.

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**Commented [NA16]:** Since its formation MAF its project focused approach has advanced the mission of MAGGSOSA on campus through its completed and planned projects. MAF stands as the hill top from which MAGGSOSA is seen from the Diaspora. MAF was proposed in an earlier draft, but was removed. It's an error to do so; hence reinsertion to be moved to the General Assembly floor. Let the rationale for for rejection be presented to the Assembly and let the MAF team present the case why MAF should be an organ of MAGGSOSA.

**Commented [NA17]:** Added for consistency with nos 2, 4 and 7 of this article. Otherwise the heading does not reflect the content of texts following.

9. The Secretary General shall cause publication of the proceedings of the General Assembly to include the minutes of its Annual General Meeting by every available communication channel of the association within 14 calendar days of the conclusion of the meeting.

# Article 19: Duties of the General Assembly

- 1. The General Assembly is the supreme organ of the Association.
- 2. It shall elect the National Executive organ of the Association during its Ordinary session.
- The General Assembly shall appoint members of the Board of Trustees as well as auditors and technical advisers to the National Executive.
- 4. It shall vote the budget of the national secretariat;
- 5. The power to amend this constitution shall be the sole reserve of the General Assembly.
- 6. The General Assembly shall receive and consider petitions relating to qualification of membership. Its decision on any petition or other issues shall be final.
- 7. It shall also have powers to levy dues.
- 8. It shall proceed to fill a post on the national Executive that becomes vacant due to resignation, incapacity or any other reason provided that such vacancy has not yet been filled by a National Convention before the General Assembly.
- The General Assembly shall be the one that shall hold once every year in GHS Mamfe Campus or elsewhere as shall be directed by the National Executive.
- A General Assembly session shall be considered validly held, and its resolution binding, ONLY IF it was duly summoned by the President General or his/her assistants.
- 11. A General Assembly session shall be considered validly summoned by the President General or his/her Assistants, if notice of the meeting together with a copy of the agenda reached all the chapters (at the regional headquarters) at least sixty days before the date of commencement of the session.

# Article 20: Extra Ordinary General Assembly

- 1. Any general assembly that shall be held outside the Ordinary General Assembly shall be considered an Extra-Ordinary General Assembly.
- It shall hold at any time and place as shall be decided upon by the ex-student body or the National Executive.
- An extra-ordinary General Assembly shall be considered to have been duly summoned ONLY IF a written request for summoning was made to the President General or his/her

7

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Assistants by at least fifty percent (50%) of registered members of <u>a</u> Chapter/Batch or **100** active members from at least **04** Batches/Chapters who must have signed the request.

# Article 21: The National Convention

- The National Convention shall be any meeting of the Association at the National Level summoned by the National Executive. All chapters are of necessity called upon to send delegates. Such meetings shall hold once every two years.
- A National Convention shall have powers to consider matters affecting the life of the Association or Alma Mater except those amending the constitution and electing a new National Executive body, specifically reserved for the General Assembly.
- 3. A National Convention shall, however, have powers to conduct bye- elections to replace vacancies in the National Executive Body.

# Article 22: Rule of Procedure

The rule of procedure relating to the General Assembly shall also apply to the National Convention.

# Article 23: Duties of the National Executive

- 1. The National Executive shall be responsible for the day to day running of the ASSOCIATION.
- It shall represent the Association in any occasion not specifically prohibited by the present constitution;
- 3. It shall execute the policies adopted by the General Assembly or the National Convention.
- It shall however, not arrogate to itself any powers reserved for the General Assembly or the National Convention.

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### Article 24: Composition of the National Executive

The National Executive shall comprise the following:

- 1. The President General
- 2. The Vice President General
- 3. The Secretary General
- 4. The Assistant Secretary General
- 5. The Treasurer

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**Commented [NA18]:** Where is the applicable Rule of Procedure to the General Assembly referenced here?

Remove if there is none or insert one.

Commented [NA19]: added for consistency.

- 6. The Financial Secretary
- 7. The Vice Financial Secretary
- 8. Legal Adviser (Jurist) 2
- 9. Public Relation Officers (2)
- 10. Social Secretaries (3)
- 11. Technical Advisers (3)
- 12. Auditors (2)
- 13. Project officers (3)

# Article 25: Functions of Officials.

# THE PRESIDENT GENERAL:

- 1. The President General shall be the Chief Executive Officer of MAGGSOSA.
- 2. He shall preside at all General Assembly, Extra Ordinary General Assembly and Executive meetings. In his absence, the vice president shall preside.
- In the case where both of these two authorities are absent, the Secretary General shall preside.
- 4. The President has a casting vote in the event of a tie in any voting he presides over.
- The president shall be the principal signatory of the three signatories to the Association's bank account. In any case there shall be three signatories. In the case of the absence of one, the other two are allowed to withdraw.

# THE VICE PRESIDENT(s):

 The Vice Presidents shall assist the President General in the discharge of his functions, and any of them shall assume the function of the President General in the case of a permanent or temporal absence, incapacity or even resignation of the latter except as signatory to the Association's Bank Account.

# THE SECRETARY GENERAL

The Secretary General shall:

- 1. Be responsible for the day to day running of the secretariat of the Association
- 2. Keep the President General well and duly informed of the Association
- Carry out all directives of the National Executive which are intended to ensure the wellbeing of the Association.

Commented [NA20]: Separated for clarification. Assuming this is a separate office. I read "The Financial Secretary & Vice" as meaning an individual is playing both roles. Deleted: &

Commented [NA22]: "...shall be three signatories...."

Commented [NA21]: added for precision in alignment with the

Spell/call out the three signatories.
 This statement is better placed in the article that deals with the association's bank accounts. If there is no article as such, one should

following statement on the number of signatories

vague language, needs clarity.

be created.

**Commented [NA23]:** RED Flag: an incapacitated or resigned President still has sole control of the association's bank accounts? Please, you cannot afford to adopt this article as is.

strike out the text "of the latter except as signatory to the Association's Bank Account."

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4. Prepare invitations and agenda, after consultation with the President General or his/her vice, summoning all meetings of the Association.

# THE ASSISTANT SECRETARY GENERAL:

The A	ssistant Secretary General shall:	 Deleted: a
1.	Assist the Secretary General in the discharge of his function (the Secretary General may	
	delegate some of his official functions to the assistant so as to ensure the expeditious	
	execution of the Association's activities)	
2.	Assume the function of the Secretary General in the absence (permanent or temporal),	
	incapacity or resignation of the latter.	

# **THE FINANCIAL SECRETARY:**

The Financial Secretary shall:

- 1. Be responsible for collecting all monies and assets due to the Association;
- 2. Keep the record of the monies and assets;
- 3. Pay all monies collected and deliver all assets to the Treasurer within 48 hours of collection and the latter shall issue a receipt of the monies and assets collected i.e. after settling immediate expenses;
- 4. Be signatory to the Association' Bank Account
- 5. Keep the receipt book
- 6. Shall submit or publish a quarterly report of the Association's financial statement and present a statement of account during the Association's General Assembly and National Convention meetings.

### **TREASURER:**

The Treasurer shall:

- 1. Receive and keep the Association's monies and Assets in a reputable Bank Account. (Assets will be kept in a safe place in the campus of GHS Mamfe or any other venue considered safe}.
- 2. Keep a single cash book;
- 3. Issue receipts of the monies deposited with him from the Financial Secretary (the receipt book must be serially numbered);
- 4. Keep a detailed account of any expenditure supported by pay vouchers;

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Deleted: hrs

- 5. Keep the Association's cheque book;
- 6. Be signatory to the Association's Bank Account.
- 7. Keep with him/her an impress of 100,000XAF to handle immediate, urgent expenses.

# THE PUBLIC RELATION OFFICER (PRO)

The Public Relation Officers shall;

- 1. Ensure that all activities of the Association are given the widest Publicity;
- Make the necessary contact with personalities and institutions with the aim of acquiring any assistance for promoting the Alma mater through the Association;
- Seek the authorization of the National Executive committee before engaging the Association's relation with any other association or body duly authorized to exist in the Republic of Cameroon or elsewhere in the world.

### THE SOCIAL SECRETARIES

1. The social secretaries shall ensure the proper execution of all social activities of the Association as directed by the National Executive.

# THE LEGAL ADVISERS (2)

The Legal Advisers shall:

- 1. Give legal advice on the activities of the Association which are susceptible to have legal implication.
- 2. Represent the Association in any litigation.

# **TECHNICAL ADVISERS (3)**

The technical advisers shall be consulted by the National Executive on any technical issue before action that would commit the Association.

### **AUDITORS**

The auditors shall:

- 1. Be appointed or elected during each General Assembly meeting.
- 2. Audit the accounts of the Association every year.
- 3. Submit a written report to the National Executive that would be taken to the next General Assembly.

# PATRONS

The Patrons shall be chosen from among personalities concerned with the life of the Alma Mater,

Commented [NA24]: This qualifier about members of government or parliament is not necessary.
Deleted: , present and former members of Government or

parliament

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# PROJECT OFFICERS

They shall be elected during the General Assembly and shall work closely with all other Alumni related organs

# Article 26: Chapters

MAGGSOSANS in each region or subdivision of the national territory shall organize themselves into a chapter. Chapters should be created in any part of the world where MAGGSOSANS exist and they must keep the national body informed within six months of their creation.

Article 27: The headquarters of the Chapter shall be the administrative region or sub-divisional Headquarters.

Article 28: Each chapter shall have its executives and by-laws

Article 29: Batches MAGGSOSANS of the same batch can group themselves for easy administration but all members are advised to belong to chapters.

# **CHAPTER 6: ELECTIONS, SCHEDULE, PROCEDURES AND REQUIREMENTS**

The Election Commission shall determine the election Schedule, Procedures and Requirements. Election Schedule

- 1. The election commission shall be put in place by mid-January of the election year by the General Assembly.
- By February 1 of an election year, the Election Commission shall send a notice of the upcoming elections and offices to be filled with the appropriate candidate application forms.
- 3. Members who desire to seek an elective office shall submit an application to the election commission by April 30. The application shall bear the name and contact information.
- Members may also nominate other members whom they deem qualified for elective office by completing the application form so designed by the Election Commission. It shall bear the name and contact information of the nominee and the the nominator.

# Article 30: Rules of Procedure (Quorum, Elections)

 Election of officials of the National Executive shall be coordinated by an Electoral Commission appointed by the General Assembly.

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headquarters of MAGGSOSA. Or take the case where MAGGSOSANs live in Aurora and Evanston, Illinois. How practical is it to make Springfield which is the headquarters of Illinois the HQs of MAGGSOSA in illinois. - Delete.

**Commented** [NA25]: This may not be practical. If a chapter exists in Bafmeng, but there are no members in Wum which is the

administrative headquarters, how practical is to make Wum the

Deleted: of Deleted: applicant's

- Elections shall be by Universal Suffrage and Secret Ballot or any other means of communication. The candidate with a simple majority of votes is declared winner except for the post of President General.
- 3. Where there are more than 2 candidates for the post of President General, two rounds of election will be conducted.
- 4. Where there are 2 candidates for the Post of President General a single round with a simple majority is required
- 5. Where there is only one candidate for the post of President, he/she is voted by acclamation.
- 6. Voting-by-proxy shall not be authorized;
- 7. Election of official in abstention shall not be authorized.

# **CHAPTER 7: COMMITTEES**

# Article 31: Standing Committees

- The Board of Trustees
- •\_\_\_Ethics committee
- Finance Committee
- <u>Communications Committee</u>

### Article 31: The Board of Trustees

- 1. The board of trustees shall comprise of 5-7 members and would take into consideration those in the diaspora and gender.
- 2. The Board of Trustees will provide over side to the functioning of the Association.
- 3. The Board shall appoint or elect its Chair and report to the General Assembly.
- It shall provide strategic direction, make operational recommendations, and hold fiduciary responsibility for the Association.
- 5. The board shall meet at least once a year
- 6. Board members must be MAGGSOSANs who enjoy a high repute in society.
- 7. The mandate of the board shall be five (5) years non-renewable.
- 8. The board shall be an independent body or Organ answerable to the General Assembly.
- 9. In case of closure, the Association's property shall be kept by the Board of Trustee.

**Commented [NA26]:** This cannot be a committee. The hierarchical structures of organizations have the Board of Trustees or Directors at the top. Perhaps drawing a MAGGSOSA organization chart may put this in perspective.

**Commented [NA27]:** This association badly needs a communications strategy. This committee will be responsible for developing, updating and managing/monitoring social networking accounts/channels, and electronic discussion platforms. This committee is being introduced to the Association's communication strategy driven by the presence of a MAGGSOSA website - the association's window to the world and its image display platform.

**Commented [NA28]:** How do you measure and access this, which is rather subjective? "enjoy high repute in society"; Look for a better criteria. otherwise - strike.

**Commented [NA29]:** This contradicts an earlier characterization of the Board of Trustees as a standing committee (which by the way should not be).

### Article 32: Ethics Committee

- 1. The committee will be made up of five elected persons who will elect their chairperson and secretary.
- The committee shall be responsible for the design and proposition of the Association's ethics education and advisory program to the National Executive.
- 3. The committee will be charged with the responsibility of setting up the policies and guidelines for behavior within the Association, periodically reviewing and revising them when necessary.
- 4. The Ethics Committee shall report to the President General and has the power to:
  - a) Receive, initiate and investigate complaints of unethical conduct of members

b) Report on types of cases investigated with specific description of difficult or recalcitrant cases;

- c) Dismiss or recommend action on ethical cases investigated;
- d) Resolve cases by agreement where appropriate;
- e) Formulate rules or principles of ethics for adoption by the association;
- f) Formulate rules and procedures governing the conduct of the ethics or disciplinary process for approval by the Board of Trustees.

### Article 3x Finance Committee

- 1. The Nationation Treasurer shall be the Chair of the Finance Committee and shall over see and supervise its activities including the preparation of the annual budget, audit records, and financial planning of the Association's activities..
- 2. The Finance Committee shall develop budgets for the upcoming fiscal year and Annual General Meeting, programs and activities as needed and present to the General Assembly for debate and adoption.
- 3. The expenses borne by the National Executive in the exercise of its functions for the benefit of the Association shall be charged against the budget voted for by the General Assembly provided that the National Executive shall not spend more than an amount that has been previously authorized for the period in question.
- 4. Ensures maintenance of complete and accurate financial records.
- 5. <u>Shall prepare and present meaning financial statements to the Board of Trustees, the</u> <u>executive office and the General Assembly during their annual meetings.</u>

# Article 33: Ad Hoc Committees

- 1. The National executive may appoint an Ad-hoc Committee with clearly defined terms, roles and responsibility.
- 2. Such a committee is automatically dissolved at the end of its mission.

### **CHAPTER 8: DISCIPLINE**

- 1. The association, working with reports from the Ethics Committees, may expel a member for good cause. Good cause includes, but is not limited to conduct that is in violation of the constitution.
- In the case of an executive member not executing his/her duty as expected, the President General will report to the Board of Trustees who will authorize the president to replace such a member with a duly registered member.
- 3. In the case where the entire executive becomes dysfunctional, the Board of Trustees will convene an extra-ordinary General Assembly that will give a vote of No-confidence to the executive and put in place a care-taker committee to complete the mandate of the defunct executive

# **CHAPTER 9: AMENDMENTS/DISSOLUTION/RATIFICATION**

# Article 34: Amendment

- 1. A 2/3 of the registered members/functional Chapter/Batch of MAGGSOSA can submit a motion for amending or repealing this constitution.
- The submitted motion notice shall bear the name (s) of the Persons/Chapter/Batch proposing the motion, the chapter, and article number(s) and text(s) being proposed; the proposed text, the rationale or justification for amendment.
- 3. A written notice of any motion to amend shall be given to the Secretary General at least thirty (30) days before the proposed date for which the motion to amend is to be moved.
- 4. The Secretary shall notify members of the Association at least two weeks (14) days before the date of the meeting to consider the motion to amend. They shall be served with a copy of the text for study.
- Amendments to this constitution shall be accomplished by way of debate and an affirmative majority vote at a regularly summoned General Assembly Meeting and results published in that meeting.

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Commented [NA30]: 1. Suppose the executive member not excuting his/her duty as expected, do you think the President will report her/himself to the Board of Trustees? 2. Why should the Board of Trustees be authorizing the President to replace an executive member who was elected by the General Assembly?

 How is the selection of a duly registered member for replacement carried out?

4. It is conceivable to think that an executive member elected by the GA, for what ever reason bad, is removed from office and replaced by parties that had nothing to do with their election.

- In the event of the passage of the proposed amendment(s), such shall be documented and become operational with immediate effect.
- 7. The amended version shall be published and made available within seven days of the amendment date. Each successful amendment shall be recorded in the following format: Date of amendment, article number, description of the amended text.
- No amendment of this Constitution shall authorize or permit MAGGSOSA to be organized or operated other than exclusively for the aforesaid purposes.

# Article 35: Dissolution

 The Association shall be dissolved upon a written proposal of a 2/3 majority of all the active members of the Association. Upon dissolution, all the assets of the Association will be handed to the Board of Trustees who shall ensure that <u>they are</u> used for <u>the</u> development of the Alma Mater.

# Article 36: Ratification / Binding Force

This constitution shall bind all registered Ex-Students of G.H.S Mamfe, members of MAGGSOSA, both present and future.

This constitution takes effect from this 21st day of November 2021.

# CHAPTER 10 CONFLICT OF INTEREST

RV1-Maggsosa General Constitution Dec2021

- 1. Board of Trustees and executive officers of MAGGSOSA shall not have any personal or business interest that may conflict with their responsibilities to the association.
- 2. In the event any matter comes before the Board of Trustees for action concerning which an executive officer or Trustee or any one related an executive officer or trustee has a personal or business interest, the executive officer or Trustee shall fully disclose the same and shall not participate in any consideration of or decision related to the matter. The minutes shall reflect the disclosure and nonparticipation.
- 3. Each year and the General Assembly Meeting, each member of the Board of Trustees and each member of every committee, subcommittee and council shall sign a written Conflict of Interest certifying its contents.

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